

Carbon Reduction Plan

RMS-092

Supplier Name: Retro Track & Air UK Ltd.

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Organisation

Name	Retro Track & Air (U.K.) Ltd.
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Amendment Record

Issue	Date	Reason for Re-Issue	Written By	Approved By
v1.0	03/09/26	First Issue.	AW	MW

Distribution List

No.	Location	Post	Remarks
1	RTAL SharePoint	All users with authorised access	Controlled electronic copy. SharePoint version history is used for document traceability. Printed or downloaded copies are uncontrolled unless separately authorised.

1 Commitment to Achieving Net Zero

Retro Track & Air UK Ltd is committed to achieving net zero emissions by 2050, in line with the UK government requirements.

2 Baseline Emissions Footprint

Baseline Year: 2025

Additional details relating to the baseline emissions calculations: Retro Track and Air UK Ltd has not previously assessed or reported on emissions and so the latest full year of operations has been used as the baseline.

The UK government GHG Conversion Factors for Company Reporting (2025 edition) has been used to aid in emissions calculations and reporting.

Emissions	Total (tCO ₂ e)
Scope 1	8.112
Generated by Company Equipment (Boilers/Generators/Furnaces)	0.231
Air Conditioning Fuels	0.001
Company Cars	6.388
Company Aero Engines	1.492
Scope 2	29.288
Purchased Electricity	23.376
Purchased Gas	1.759
Purchased Heating Oil	4.153
Scope 3	431.839
Purchased Raw Materials	7.811
Product Processing – Out-Sourced Manufacturing	1.455
Purchased Business Equipment (Tools, Machinery, Office Supplies)	6.328
Upstream Assets – IT Software	32.600
Waste	2.103
Employee Commuting, including accommodation where needed	58.117
Company Website	< 0.001
Fuel/Energy – Electricity Transmission & Delivery (T&D)	2.447
Fuel/Energy – WTT (Well-to-Tank)	8.817
Water	0.165
Homeworking	1.923
Product Use-Phase	310.072
Total Emissions (2025)	469.239

3 Emissions Reduction Targets

In order to begin progressing towards net zero emissions, a carbon reduction target has been defined and shall be adopted as a matter of priority. Retro Track and Air UK Ltd are targeting a decrease in total carbon emissions over the next five years, with the exclusion of the Product Use-Phase, to 127 tCO₂e. This is a predicted reduction of 20%.

4 Carbon Reduction Projects

4.1 Completed Carbon Reduction Initiatives

There have historically been no defined initiatives for the reduction of carbon emissions, as Retro Track and Air UK Ltd have not held a Carbon Reduction Plan until this year.

4.2 Future Carbon Reduction Initiatives

4.2.1 Proposed Near-Term Measures

Retro Track & Air UK Ltd intend to implement the following actions to instigate company carbon emissions reduction:

- Encouragement of local employees to cycle to work, making changes to accommodate this such as secure bike storage.
- Encouragement and incentivisation of commuting employees to car-share where employees live near one another and have similar working hours.
- Implement a printing management strategy that raises awareness and encourages employees to reduce the amount of printing they carry out, in order to reduce paper and ink usage and waste. Adopt the use of recycled paper where possible. Where documents are necessary, such as during presentations, consider if using alternative methods of display, such as handheld tablets, would suffice instead of printed paper.
- Begin an in-depth study into the feasibility of installing solar panels on company sites.
- Begin discussions on feasibility to implement a hybrid working policy for office employees.

4.2.2 Proposed Near-Term Measures

There is potential for further carbon reduction measures to be implemented in the future. These include:

- Adoption of low-emission vehicles within the company fleet, such as hybrid or fully electric vehicles.
- Evaluation of current insulation suitability in company buildings, and the application of upgrades where deemed appropriate.
- Purchased electricity from suppliers that support cleaner and more sustainable forms of energy generation, and provide their customers with a low-emission recipe of energy from a variety of renewable sources.
- Utilise low energy and efficient lighting and IT equipment, compare the environmental factors when purchasing business equipment.
- A tree-planting scheme with a view to carbon offsetting.
- Adopting a system to utilise rainwater for toilet flushing and groundskeeping.

5 Declaration & Sign-Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹, and use the appropriate government emission conversion factors for greenhouse gas company reporting².

The required subset of Scope 3 emissions has been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) standard³.

This Carbon Reduction plan has been reviewed and signed off by the board of directors.

Signed on behalf of Retro Track & Air UK Ltd:



Name: Matthew Watts

Position: Managing Director

Date: 3/9/2026

¹ <https://ghgprotocol.org/corporate-standard>

² www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

³ <https://ghgprotocol.org/standards/scope-3-standard>